Black River Memorial Hospital  
JOB DESCRIPTION/PERFORMANCE APPRAISAL

<table>
<thead>
<tr>
<th>Job Title: Nurse Practitioner / Physician Assistant</th>
<th>Employee Name:</th>
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<th>Job Group:</th>
<th>Department: Emergency</th>
<th>Pay Type:</th>
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<tbody>
<tr>
<td>Reports To: ED Medical Director</td>
<td>Created on: 01/06/08</td>
<td>Revised: 01/30/08, 05/01/08, 09/02/08, 09/07/10</td>
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POSITION SUMMARY:
Evaluates and treats patients of all ages with minor medical, surgical and emergency conditions in the Urgent Care, Specialty Outreach and Emergency Departments of the hospital. Completes patient assessments, orders and interprets diagnostic tests and completes or prescribes treatments under the supervising Emergency Department Physician.

I. Essential Duties and Responsibilities

1. Assesses patients of all ages presenting for health care and obtains a personal medical history, appropriate physical examination and completes documentation of same. Patient contacts may include but are not limited to Urgent Care, Emergency, Department of Correction, Occupational Health and Hospital employees.

2. Performs orders and interprets diagnostic test and patient data to determine appropriate diagnostic and therapeutic procedures. (I.e. ECG, x ray, etc.)

3. Performs minor therapeutic procedures including but not limited to injections, suturing, splinting, incision and drainage, care of corneal abrasion, within the scope of practice.

4. Writes patient prescriptions.

5. Instructs and counsels patients and families related to physical/mental health, self-care, medication use and discharge instructions.

6. Functions independently as situations arise according to collaborative agreement with supervising physician.

7. Collaborates with Emergency Department physician for consultation and referral of cases beyond the scope of practice.

8. Documents or dictates articulate and concise patient care information for the physician and medical record.

9. Accesses medical records within the computerized clinical and discharge instruction programs.

10. Facilitates transfer of patients to facilities that provide care unavailable at BRMH or referral to community agencies for follow-up care after discharge.

Additional Duties

11. Performs initial assessments and stabilizing treatments throughout the hospital to assist physicians to manage unexpected changes in patient conditions (Hospitalist and ED physician back-up).

12. Provides routine care to patients within the Department of Corrections Occupational Health and Employee wellness programs.

13. Provides assistance with staff orientation and education within area of expertise.
Educational Qualifications:
- Current Wisconsin license as an Advanced Practice Nurse or Graduate of a nationally accredited Physician Assistant Program
- Current DEA number and/or Nurse Practitioner Prescribing License.
- Certifications: BLS required; ACLS, NRP, ATLS or CALS within 6 months of hire
- Urgent Care, Emergency and Primary Care Experience preferred.

Work Relationship:
- Reports directly to the Medical Director of the Emergency Department
- Works regularly with physicians, pharmacist, department managers and staff from other departments.
- Regular contact with patients, families, public, vendors and other community healthcare agencies.

Working Conditions:
- Work is performed largely in a pleasant hospital environment with minimal chance for personal injury.
- Occasionally works near moving mechanical parts, airborne particles, toxic or caustic chemicals and risk of radiation.
- Occasionally exposed to risk of electrical shock.
- Regularly exposed to hazardous material such as needle punctures, blood and body fluids.
- The noise level in the work environment is usually moderate.
- Some overnight travel required.

Physical Requirements:
- Frequently required to stand, walk, stoop, kneel or crouch.
- Occasionally required to sit or climb.
- Required to use hands to handle or feel objects, tools or controls.
- Frequently lift and/or move up to 35 pounds.
- Occasionally may need to move patients, equipment and/or supplies of more than 35 pounds with assistance.
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation and peripheral vision.
- Vision correctable to 20/40.

Acknowledgement:
This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department manager or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature        Date