

Black River Memorial Hospital
JOB DESCRIPTION/PERFORMANCE APPRAISAL

Job Title: EMT-Paramedic	Employee Name:
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Created on: 04/17/12	Department: Emergency Room	Pay Type: Non-Exempt
Reports To: Emergency Department Director	Reviewed on:	Revised: 06/21/13, 09/15/14, 06/01/16, 02/15/17

POSITION SUMMARY: Provides paramedic-level emergency medical care for patients of all ages. Functions according to Wisconsin Paramedic Curriculum and functions under the direction of the emergency department nurse or provider.			
I. Essential Duties and Responsibilities	E	S	U
1. Maintains up to date knowledge and cares for patients in accordance with department policies, procedures, protocols and scope of practice/job description.			
2. Performs various medical procedures under the direction of the Emergency Department nurse or provider.			
3. Recognizes serious signs and symptoms and promptly reports patient's condition to the emergency department nurse or provider.			
4. Follows the multidisciplinary plan of care to address patient needs.			
5. Documents according to established standards.			
6. Effectively and appropriately uses emergency equipment.			
7. Performs stocking/ordering, general clerical duties and cleaning.			
8. Provides care during inter facility transfers.			
9. Follows the hospital's attendance policy.			
Additional Duties			
10. Performs other duties as assigned or as opportunities arise.			

Educational Qualifications:

- Graduate of EMT-Paramedic program.
- Current EMT-Paramedic license.
- Current BLS, ACLS, PALS and PTHLS certifications.

Work Relationship:

- Reports directly to the Emergency Department Director.
- Works closely with staff from all departments to provide direct patient care.
- Extensive contact with patients and their families, visitors and public.
- Functions under the direction of a nurse or provider.

Working Conditions:

- Work is performed largely in a safe hospital environment with minimal chance for personal injury.
- Occasionally works near moving mechanical parts.
- Frequently exposed to risk of electrical shock.
- Occasionally works in outside weather conditions and occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals and risk of radiation.
- Occasionally exposed to hazardous material such as needle punctures, blood and body fluids.
- The noise level in the work environment is usually moderate.
- Rotating on-call required.

Physical Requirements:

- Frequently required to stand, walk, stoop, kneel or crouch.
- Occasionally required to sit or climb.
- Required to use hands to handle or feel objects, tools or controls.
- Frequently lift and/or move up to 35 pounds.
- Occasionally may need to move patients, equipment and/or supplies of more than 35 pounds with assistance.
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation and peripheral vision.
- Vision correctable to 20/40.

Acknowledgement:

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department director or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature

Date