

**Black River Memorial Hospital**  
**JOB DESCRIPTION**

<b>Job Title:</b> Psychiatrist	<b>Employee Name:</b>
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<b>Created on:</b> 11/19/2019	<b>Department:</b> Clinic	<b>Pay Type:</b> Exempt
<b>Reports To:</b> Clinic Medical Director	<b>Reviewed on:</b> 12/02/19	<b>Revised:</b>

**POSITION SUMMARY:**

Provides direct psychiatric patient care and consultation to the collaborative care team through direct patient care and regular consultations. The psychiatrist treats patients directly, advises the prescribing medical provider on appropriate medications and other treatment strategies, also providing the care team with educational support on diagnosing and managing behavioral health conditions.

**I. Essential Duties and Responsibilities**

1. Maintains standards of excellence in accordance with standards set forth by the Wisconsin Department of Health Services, National Association of Social Work, the Joint Commission, National Committee for Quality Assurance, and the policies and procedures of the organization.
2. Provide regularly scheduled psychiatric patient care. Evaluate, diagnose and treat patients with behavioral health disorders.
3. Receives consults from multidisciplinary team based on new patient assessment, patients who are not improving as expected under their current treatment plan, physicians orders, and multidisciplinary huddles.
4. Assesses and makes clinical evaluations of a patient's behavioral health and diagnose illness. Incorporates a multidisciplinary approach to include the patient, clinic staff, and patient's family/significant others to develop and implement a plan to meet the patient's needs. Participates in multidisciplinary planning meetings and care conferences.
5. Safely and effectively assesses and decides best course of treatments based on current clinical standards of care.
6. Clearly documents, in the electronic health record, services provided, treatment plans, and progress reports consistent with documentation guidelines.
7. Work with the behavioral health care team to oversee the status and population health of the patient caseload and assist in prioritizing patients for case review and treatment adjustment.
8. Provides ongoing education to patients regarding health and treatment.
9. Prepares, maintains and keeps current departmental records, reports, statistics, memos and other documents as required.
10. Provides education to behavior health team to keep up to date on care standards, including recognition and treatment of behavioral health conditions in primary care.
11. Be available to provide occasional ad hoc telephone consultation to the medical providers for very complex patients or challenging patient situations.

**Additional Duties**

12. Performs other duties as assigned.

**Educational Qualifications:**

- Doctorate's Degree
- Must be licensed to practice psychiatry in the state of Wisconsin and maintain good standing on the Black River Memorial Hospital medical staff
- American Board of Psychiatry and Neurology Board Certification
- Completion of a psychiatry residency program; Prefer experience with primary care psychiatry
- Must maintain current BLS certification

**Work Relationship:**

- Reports directly to the Clinic Medical Director.
- Reports directly to the Clinic Medical Director for employment and performance reviews and annual evaluations.
- Extensive contact with patients, doctors, behavioral health team, medical assistants, and community support agencies.
- Regular contact with the public.
- Occasional contact with vendors, community and civic organizations.

**Working Conditions:**

- Work is performed largely in a pleasant clinic environment with minimal chance for personal injury.
- Potential exposure to infectious diseases.
- Occasionally works near moving mechanical parts, airborne particles, toxic or caustic chemicals and risk of radiation.
- The noise level in the work environment is usually moderate.
- Some travel is required.
- Rotating on-call required.

**Physical Requirements:**

- Frequently required to sit and stand.
- Occasionally required to stoop, kneel and crouch.
- Required to use hands to handle or feel objects, tools or controls.
- Frequently required to lift and/or move up to 10 pounds of department supplies and equipment.
- Occasionally required to lift and/or move up to 25 pounds of department supplies and equipment.
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation and peripheral vision.
- Vision correctable to 20/40.

**Acknowledgement:**

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department director or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

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Employee Signature

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Date