

Black River Memorial Hospital
JOB DESCRIPTION

Job Title: Surgical Technologist/Central Service Technician	Employee Name:
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Created on: 11/01/94	Department: Operating Room	Pay Type: Non-Exempt
Reports To: Surgical Services Director	Reviewed on: 09/12/06, 01/11/13	Revised: 08/01/96, 01/07/00, 01/01/01, 12/01/03, 09/15/04, 09/07/10, 03/22/11, 02/21/12, 09/11/14, 06/01/16; 01/17/17, 10/06/20; 4/21/21

POSITION SUMMARY: Assists with care of patients in the operating room under the direct supervision of the operating room registered nurse.
I. Essential Duties and Responsibilities
1. Collaborates with the surgical team to maintain standards of care.
2. Maintains a safe and efficient work environment.
3. Maintains instruments, supplies, and equipment.
4. Demonstrates knowledge of basic surgical case preparation, identifying draping, instrumentation, and equipment needs.
5. Identifies educational needs when confronted with new or unfamiliar tasks/duties.
6. Participates in development and maintenance of policies, procedures, and operational guidelines.
7. Maintains current knowledge and demonstrates competence with core Surgical Technologist/Central Service Technician skills.
8. Follows the hospital's attendance policy.
Additional Duties
9. Performs other duties as assigned or as opportunities arise.

Educational Qualifications:

- High School Diploma or General Education Degree (GED).
- Completion of an accredited Surgical Technology Program.
- BLS certification within 6-months.

Work Relationship:

- Reports directly to the Surgical Services Director.
- Works regularly with physicians, operating room personnel, CRNA's and patients.
- Regular contact with employees from various departments and vendors.

Working Conditions:

- Work is performed largely in a pleasant hospital environment with minimal chance for personal injury.
- Frequently works near moving mechanical parts, exposed to fumes or airborne particles and toxic or caustic chemicals.
- Regularly exposed to risk of electrical shock and exposed to hazardous material such as needle punctures, blood and body fluids.
- Occasionally exposed to risk of radiation.
- The noise level in the work environment is usually moderate.
- Rotating on-call required.

Physical Requirements:

- Frequently required to stand, walk, stoop, kneel or crouch.
- Occasionally required to sit or climb.
- Required to use hands to handle or feel objects, tools or controls.
- Frequently lift and/or move up to 35 pounds.
- Occasionally may need to move patients, equipment and/or supplies of more than 35 pounds with assistance.
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation and peripheral vision.
- Vision correctable to 20/40.

Acknowledgement:

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department director or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature

Date