

Black River Memorial Hospital
JOB DESCRIPTION

Job Title: Environmental Service (ES) Technician I	Employee Name:
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Created on: 11/1/94	Department: Environmental Services	Pay Type: Non-Exempt
Reports To: Environmental Services Director	Reviewed on: 5/11/12	Revised: 09/13/21

POSITION SUMMARY: Performs minor maintenance duties and repairs of building and grounds
I. Essential Duties and Responsibilities
1. Performs duties of Housekeeping and Laundry positions as needed.
2. Assists Environmental Services team members in all areas of the hospital as needed.
3. Monitors and observes physical security issues following accepted protocols.
4. Performs minor repairs and preventative maintenance to hospital equipment and to the facility's interior and exterior.
5. Uses safe methods when handling chemicals and cleaning solutions in daily work practice.
6. Use accepted body mechanics when performing work duties.
7. Assists with snow removal.
8. Aids at the helipad with safely landing helicopters.
9. Follows the hospital's attendance policy.
Additional Duties
10. Assist hospital personnel with transporting and moving patients on as needed basis.
11. Performs pick-up and delivery services of supplies for all hospital departments on an emergency or as needed as basis
12. Performs other duties as assigned or as opportunities arise.

Educational Qualifications:

- High school diploma or general education degree (GED).
- Experience and/or training in housekeeping, laundry, painting, hand tools, preventive maintenance, equipment, buildings, and grounds.
- Knowledge of Microsoft Word, Excel and Outlook Computer Programs.

Work Relationship:

- Reports directly to the Environmental Services Director.
- Works closely with all Environmental Services Staff.
- Works occasionally with vendors, outside contracted services and all departments in the hospital.

Working Conditions:

- Work is performed largely in a pleasant hospital environment with minimal chance for personal injury.
- Occasionally works near moving mechanical parts, in high precarious places, and in outside weather conditions.
- Occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, extreme heat, risk of electrical shock and vibration.
- Occasionally has potential exposure to hazardous materials.
- The noise level is usually moderate.

Physical Requirements:

- Frequently exert 25 to 50 pounds of force while performing maintenance activities, moving equipment and supplies.
- Occasionally exert 50 pounds individually and up to 100 pounds with assistance of force to move equipment/supplies.
- Occasionally exert 50 pounds individually and up to 100 pounds with assistance of push/pull force on machinery, tools, and equipment.
- Assume squat position, crawling position, and kneeling position to safely perform low-level work-activities.
- Climbing to access elevated areas for maintenance and repair activities.

Acknowledgement:

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department director or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature

Date