

Black River Memorial Hospital
JOB DESCRIPTION

Job Title: Nurse Practitioner/Physician Assistant Emergency Department	Employee Name:
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Job Group:	Department: Emergency	Pay Type:
Reports To: ED Medical Director	Created on: 01/06/08	Revised: 01/30/08, 05/01/08, 09/02/08, 09/07/10, 02/04/16, 04/17/20, 10/11/21

POSITION SUMMARY:
Evaluates and treats patients of all ages with medical, surgical and emergency conditions in the Emergency Department. Completes patient assessments, orders and interprets diagnostic tests and completes or prescribes treatments under the supervising Emergency Department Physician.

I. Essential Duties and Responsibilities

1. Assesses patients of all ages presenting for health care and obtains a personal medical history, appropriate physical examination and completes documentation of same. Patient contacts occur mainly in the Emergency Department.
2. Performs orders and interprets diagnostic test and patient data to determine appropriate diagnostic and therapeutic procedures. (I.e. ECG, x ray, etc.)
3. Performs minor therapeutic procedures including but not limited to injections, suturing, splinting, incision and drainage, care of corneal abrasion, within the scope of practice.
4. Writes patient prescriptions.
5. Instructs and counsels patients and families related to physical/mental health, self-care, medication use and discharge instructions.
6. Functions independently as situations arise according to collaborative agreement with supervising physician.
7. Collaborates with Emergency Department physician for consultation and referral of cases beyond the scope of practice.
8. Documents or dictates articulate and concise patient care information for the physician and medical record.
9. Accesses medical records within the computerized clinical and discharge instruction programs
10. Facilitates transfer of patients to facilities that provide care unavailable at BRMH or referral to community agencies for follow-up care after discharge

Additional Duties

11. Performs initial assessments and stabilizing treatments throughout the hospital to assist physicians to manage unexpected changes in patient conditions (Hospitalist and ED physician back-up)
12. Provides routine care to patients within the Department of Corrections Occupational Health and Employee wellness programs.
13. Provides assistance with staff orientation and education within area of expertise.

Comments:

Educational Qualifications:

- Graduate of a nationally accredited Physician Assistant or Nurse Practitioner educational program

- Current, valid, unrestricted license from the State of Wisconsin; current board certification from NCCPA for PA or current board certification from ANCC, ANA, or AANP for NP must be achieved within 18 months of hire; and current unrestricted DEA
- Certifications: BLS, ATLS, PALS, & ACLS required, and must be provided within 6 months of hire if do not have upon hire.
- Minimum of three years clinical experience required. Urgent Care or Emergency experience preferred, Primary Care Experience acceptable.

Work Relationship:

- Reports directly to the Medical Director of the Emergency Department
- Works regularly with physicians, pharmacist, department managers and staff from other departments.
- Regular contact with patients, families, public, vendors and other community healthcare agencies.

Working Conditions:

- Work is performed largely in a pleasant hospital environment with minimal chance for personal injury.
- Occasionally works near moving mechanical parts, airborne particles, toxic or caustic chemicals and risk of radiation.
- Occasionally exposed to risk of electrical shock.
- Regularly exposed to hazardous material such as needle punctures, blood and body fluids.
- The noise level in the work environment is usually moderate.
- Some overnight travel required.

Physical Requirements:

- Frequently required to stand, walk, stoop, kneel or crouch.
- Occasionally required to sit or climb.
- Required to use hands to handle or feel objects, tools or controls.
- Frequently lift and/or move up to 35 pounds.
- Occasionally may need to move patients, equipment and/or supplies of more than 35 pounds with assistance.
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation and peripheral vision.
- Vision correctable to 20/40.

Acknowledgement:

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department manager or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature

Date