

Black River Memorial Hospital
JOB DESCRIPTION

Job Title: Patient Care Technician	Employee Name:
---	-----------------------

Created on: 03/20/02	Department: Med-Surg	Pay Type: Non-Exempt
Reports To: Med-Surg Director	Reviewed on: 03/01/17	Revised: 12/01/03, 09/15/04, 08/19/10, 06/06/11, 11/07/11, 09/15/14, 06/01/16, 12/09/20

POSITION SUMMARY: Provides supportive services and direct and indirect patient care. Organizes and coordinates efficient delivery of care under the supervision of an RN.
I. Essential Duties and Responsibilities
1. Provides patient care following nursing and medical orders as delegated by the RN.
2. Accurately documents according to established standards.
3. Recognizes changes in signs and symptoms and promptly reports patient's condition to the RN.
4. Successfully performs all Patient Care Technician core skills performed under the direct supervision of the RN, safely and according to policy and procedure.
5. Follows the multidisciplinary plan of care plan to address patient needs.
6. Assists other team members through the steps of the nursing process.
7. Follows the hospital's attendance policy.
Additional Duties
8. Performs other duties as assigned or as opportunities arise.

Educational Qualifications:

- High School Diploma or General Education Degree (GED).
- Current certification as a Nursing Assistant.
- Completes orientation to Patient Care Technician position.
- BLS certification preferred, must be obtained within 3 months of hire.

Work Relationship:

- Reports directly to the registered nurse on duty and the Med-Surg Director.
- Works closely with staff from all departments to provide direct patient care.
- Extensive contact with patients and their families, visitors and public.

Working Conditions:

- Work is performed largely in a safe hospital environment with minimal chance for personal injury.
- Frequently works near moving mechanical parts.
- Frequently exposed to risk of electrical shock.
- Occasionally works in outside weather conditions and occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals and risk of radiation.
- Occasionally exposed to hazardous material such as needle punctures, blood and body fluids.
- The noise level in the work environment is usually moderate.

Physical Requirements:

- Frequently required to stand, walk, stoop, kneel or crouch.
- Occasionally required to sit or climb.
- Required to use hands to handle or feel objects, tools or controls.
- Frequently lift and/or move up to 35 pounds.
- Occasionally may need to move patients, equipment and/or supplies of more than 35 pounds with assistance.
- Requires specific vision abilities for far vision, near vision, depth perception, colors, accommodation and peripheral vision.
- Vision correctable to 20/40.

Acknowledgement:

This job description/evaluation describes the general nature and level of work performed by an employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested by the department director or administration. All requirements are subject to change over time and to possible modification to reasonably accommodate individuals with disabilities.

Employee Signature

Date